



Wyalkatchem Community Resource Centre

Lot 5700 Railway Terrace

PO Box 156

Wyalkatchem WA 6485

P: (08) 9681 1500

F: (08) 9681 1501

E: [admin@wyalkatchemcrc.com](mailto:admin@wyalkatchemcrc.com)

W: [www.wyalkatchemcrc.com](http://www.wyalkatchemcrc.com)

## Training/Event Registration Form

Name	Contact Number
<hr/>	
Email	
<hr/>	
Address	
<hr/>	
Town	Postcode
<hr/>	
Training/Event	
<hr/>	
Date of Training/Event	
<hr/>	

### Dietary Requirements

Please outline any dietary requirements you may have so that we can accommodate you.

- Gluten-free
- Vegetarian/Vegan (please specify)
- Other: \_\_\_\_\_

### Bank Details

Fees must be paid through either bank deposit or at the Centre using cash or EFTPOS at least 7 days prior to the Training/Event.

Wyalkatchem Community Resource Centre

BSB: 086 977      ACC: 635 106 300

In the reference field, use the letters "EVE" and your surname. (eg. "EVE Smith")

**\*Please read and complete the next page.**

*Strange Name, Beaut Place*

Open Monday to Friday, 9 AM to 4:30 PM  
Licensing Monday to Friday, 9 AM to 4 PM



Shire of  
**Wyalkatchem**



Department of  
Local Government, Sport  
and Cultural Industries



Wyalkatchem Community Resource Centre Incorporated is a proud member of Linkwest and a part of the Western Australian Community Resource Network. We are also a proud partner of Wheatbelt Business Network (WBN).



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## Cancellation Policy

For all events & training courses, held at the Wyalkatchem CRC, "The Bushel", we require full payment at least 7 days prior to the course date.

This registration form and cancellation policy must also be returned by COB 7 days prior to the commencement of the course being held or your spot will not be confirmed for participation in the training course.

In the event of cancellation by the attendee, our policy states, a full refund will be given, provided we receive written notification of cancellation at least 7 days prior to the course date. A 50% refund will be provided up to 48 hours prior to the course date and cancellations received less than 48 hours before the course, are not entitled to a refund. Refunds will not be given for a "no show" on the day.

In the event of a course requiring rescheduling due to instructor illness or unavailability, the cost of the course will be refunded in full, or alternatively rescheduled at a later date, should you not be able to attend the rescheduled course a full refund will be provided.

By signing this document, you are agreeing to these terms.

Name: \_\_\_\_\_

Signed:  \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Office Use Only

Date Received		Date Paid	
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