



Wyalkatchem Community Resource Centre

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Wyalkatchem WA 6485

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Cancellation Policy

Name	Contact Number
Email	Address
Course	Date of Course

For all training courses, held at the Wyalkatchem CRC, "The Bushel", we require full payment at least 7 days prior to the course date.

This document must also be returned by COB 7 days prior to the commencement of the course being held or your spot will not be confirmed for participation in the training course.

In the event of cancellation by the attendee, our policy states, a full refund will be given, provided we receive written notification of cancellation at least 7 days prior to the course date. A 50% refund will be provided up to 48 hours prior to the course date and cancellations received less than 48 hours before the course, are not entitled to a refund. Refunds will not be given for a "no show" on the day.

In the event of a course requiring rescheduling due to instructor illness or unavailability, the cost of the course will be refunded in full, or alternatively rescheduled at a later date, should you not be able to attend the rescheduled course a full refund will be provided.

By signing this document, you are agreeing to these terms.

Name: _____

Signed: X _____

Date: _____ / _____ / _____

Strange Name, Beaut Place

Open Monday to Friday, 9 AM to 4:30 PM
Licensing Monday to Friday, 9 AM to 4 PM



Shire of **Wyalkatchem**



Department of **Local Government, Sport and Cultural Industries**



Wyalkatchem Community Resource Centre Incorporated is a proud member of Linkwest and a part of the Western Australian Community Resource Network. We are also a proud partner of Wheatbelt Business Network (WBN).